



Bakliwal Foundation

College of Arts, Commerce & Science, Vashi

Parent Teachers' Association



Our **Parents** are our **First Teachers!**

Preamble:

The Parent-Teacher Association (PTA) of Bakliwal Foundation College of Arts, Commerce & Science, Vashi, is established as a collaborative platform uniting parents, teachers, and the institution in a shared commitment to the holistic development of students. Recognizing the pivotal role of parents as primary stakeholders and teachers as mentors and facilitators of learning, the PTA seeks to nurture a healthy and cooperative partnership that enriches the educational environment. It aims to foster mutual trust, open communication, and active involvement in academic, co-curricular, and socio-cultural dimensions of college life.

The Association is dedicated to strengthening the bond between the institution and families, thereby ensuring that students are provided with opportunities for academic excellence, moral growth, and social responsibility. By promoting collective participation, the PTA endeavors to create a supportive ecosystem where values of respect, empathy, and inclusivity are upheld. Guided by the principles of collaboration and service, the PTA shall function as a bridge between the institution and the community, working tirelessly towards empowering students to face the challenges of the modern world with confidence and integrity.

Vision:

To create a collaborative academic community where parents and teachers work together to nurture students into responsible, competent, and compassionate citizens.

Mission:

To strengthen parent-teacher partnerships, promote student-centric initiatives, and build a supportive environment for the all-round growth and well-being of students.



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Goals

1. To enhance communication between parents, teachers, and the institution.
2. To involve parents in academic and extracurricular activities.
3. To foster student welfare initiatives.
4. To build a culture of collaboration and trust within the college community.

Objectives

1. To encourage active parental participation in educational planning and support.
2. To provide a platform for dialogue on student progress, needs, and challenges.
3. To organize workshops, seminars, and awareness programs for students and parents.
4. To support initiatives for student welfare, health, and safety.
5. To assist in the holistic development of students through academic, cultural, and social activities.
6. To collaborate with teachers in identifying and addressing students' learning needs.
7. To advance the education and all-round development of the students by strengthening relationships between teachers, parents, and others associated with the College.
8. To promote the welfare of college students.
9. To create necessary consciousness among the parents as well as stimulate their interest in the education of their children.



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- 10.To make for a healthy and sympathetic understanding of the education policies and programs of the college and thus influence to create a suitable environment for implementation of the same.
- 11.To encourage and promote good relationships among the members of the teaching faculties, students, and parents/guardians of the students.
- 12.To create in its members' enthusiastic interest for the smooth working and the progress of all departments and for maintaining good discipline and high academic standards.
- 13.To create better understanding between parents and teachers and a harmonious relationship between the University and the community.
- 14.To create the necessary consciousness among parents to stimulate their interest in the students and the University.
- 15.Improve the learning method by knowing the strength of the students.
- 16.To appreciate the students to participate in all kinds of academic activities.
- 17.To institute scholarships, prizes, medals, etc., to benefit students showing high proficiency in their studies.
- 18.To provide some amenities to the students of this University.
- 19.To help parents and students to adapt to the changing concepts of society.

Purposes

The Parent-Teacher Association (PTA) of Bakliwal Foundation College of Arts, Commerce & Science, Vashi shall pursue the following purposes:

1. To Promote Cooperation:

To foster mutual understanding, respect, and active cooperation between parents, teachers, and the institution in the interest of student development.



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2. To Ensure Student Welfare:

To safeguard and promote the physical, emotional, intellectual, and social well-being of students.

3. To Enhance Communication:

To serve as a formal platform for communication and dialogue between parents and teachers regarding student progress, challenges, and opportunities.

4. To Support Academic Excellence:

To assist in improving teaching-learning practices, encouraging innovation, and supporting programs that raise the academic standards of the institution.

5. To Encourage Participation in Institutional Activities:

To involve parents in cultural, sports, extension, and community service programs organized by the institution for holistic student development.

6. To Promote Value-Based Education:

To collaborate in instilling discipline, ethics, empathy, and social responsibility among students.

7. To Facilitate Resource Support:

To contribute expertise, guidance, and resources from parents and the community for the betterment of the institution and its stakeholders.

8. To Address Student Concerns:

To identify academic, psychological, and social challenges faced by students and to work jointly towards effective solutions.

9. To Create a Supportive Environment:

To strengthen the institution's efforts in building a safe, inclusive, and nurturing atmosphere conducive to growth and lifelong learning.



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PTA Values

➤ Collaboration:

We will work in partnership with a wide array of individuals and organizations to broaden and enhance our ability to serve and advocate for all children and families.

➤ Commitment:

We are dedicated to children's educational success, health, and well-being through strong family and community engagement while remaining accountable to the principles upon which our association was founded.

➤ Diversity:

We acknowledge the potential of everyone without regard, including but not limited to: age, culture, economic status, educational background, ethnicity, gender, geographic location, legal status, marital status, mental ability, national origin, organizational position, parental status, physical ability, political philosophy, race, religion, sexual orientation, and work experience.

➤ Respect:

We value the individual contributions of members, employees, volunteers, and partners as we work collaboratively to achieve our association's goals.

➤ Accountability:

All members, employees, volunteers, and partners have a shared responsibility to align their efforts toward the achievement of our association's strategic initiatives.



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➤ **Inclusivity:**

We invite the stranger and welcome the newcomer. We value and seek input from as wide a spectrum of viewpoints and experiences as possible.

➤ **Integrity:**

We act consistently with our beliefs. When we err, we acknowledge the mistake and seek to make amends.

Functions of the Parent-Teacher Association (PTA)

In pursuance of its purposes, the Parent-Teacher Association (PTA) shall undertake the following functions:

1. Meetings and Consultations:

- ✚ To convene regular meetings of parents and teachers for reviewing student progress and institutional development.
- ✚ To provide a forum for constructive dialogue on educational practices, student welfare, and community engagement.

2. Support for Academic Programs:

- ✚ To assist in the planning and implementation of academic enrichment programs such as seminars, workshops, career guidance sessions, and remedial classes.
- ✚ To encourage initiatives that enhance teaching-learning quality and student performance.

3. Student Development Activities:



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- ✚ To support and participate in co-curricular and extracurricular activities, including sports, cultural events, and extension programs.
- ✚ To promote student involvement in social responsibility and community service initiatives.

4. Awareness and Counseling Programs:

- ✚ To organize sessions on parenting, mental health, health awareness, career opportunities, and life skills development.
- ✚ To provide counseling and mentorship support in collaboration with the college.

5. Resource Mobilization:

- ✚ To extend voluntary financial and non-financial support for institutional projects and student welfare initiatives.
- ✚ To share expertise, contacts, and skills that may benefit the institution and its students.

6. Collaboration with College Management:

- ✚ To assist in policy implementation, infrastructure improvement, and student welfare schemes in alignment with the goals of the institution.
- ✚ To provide suggestions and feedback to strengthen institutional governance.



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7. Monitoring and Feedback:

- ✚ To participate in reviewing institutional performance with respect to student progress, safety, and well-being.
- ✚ To offer constructive feedback for continuous improvement of the college environment.

8. Promotion of Values and Discipline:

- ✚ To cooperate with teachers in nurturing discipline, ethics, and positive behavior among students.
- ✚ To support initiatives that develop leadership, responsibility, and respect for diversity.

9. Community and Alumni Linkages:

- ✚ To strengthen the relationship between the institution, parents, alumni, and the local community.
- ✚ To foster a sense of belonging and shared responsibility for the college's growth and reputation.

Membership & its Importance:

The Parent Teacher Association Membership is open to the parent/guardian of every student who believes in the mission and purposes of the Parent Teacher Association. Together we are a powerful voice for students. With your help, we can continue to work toward the PTA's goal of a quality education and nurturing environment for every student. PTA Diversity and Inclusion Policy PTAs



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everywhere must understand and embrace the uniqueness of all individuals, appreciating that each contributes a diversity of views, experiences, cultural heritage/traditions, skills/abilities, values, and preferences. When PTAs respect differences yet acknowledge shared commonalities uniting their communities, and then develop meaningful priorities based on their knowledge, they genuinely represent their communities. When PTAs represent their communities, they gain strength and effectiveness through increased volunteer and resource support. The recognition of diversity within organizations is valuing differences and similarities in people through actions and accountability. These differences and similarities include age, ethnicity, language and culture, economic status, educational background, gender, geographic location, marital status, mental ability, national origin, organizational position and tenure, parental status, physical ability, political philosophy, race, religion, sexual orientation, and work experience. Therefore PTAs at every level must:

- ✓ Openly assess beliefs and practices to assure inclusiveness and guard against discrimination;
- ✓ Make every effort to create a PTA board and membership that is inclusive and reflective of its community;
- ✓ Encourage that all PTA activities at the College be planned by a committee that is representative of the population.

Membership Eligibility:

- ✚ All parents/guardians of students enrolled in the college.
- ✚ All teaching faculty members of the college.



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Rights of Members:

- ✚ To participate in meetings, discussions, and activities of the PTA.
- ✚ To vote and contest for positions in the Executive Committee.

Duties of Members:

- ✚ To cooperate in all activities of the PTA.
- ✚ To attend meetings regularly and provide constructive suggestions.
- ✚ To work towards the welfare of students and the institution.

Executive Committee

Composition:

1. President (Principal of the College – Ex-officio)
2. Vice-President (elected parent member)
3. Secretary (elected teacher member)
4. Joint Secretary (elected parent member)
5. Treasurer (elected parent/teacher member)
6. Members (equal representation of parents and teachers, 5–10 each)

Tenure:

The Executive Committee shall hold office for two years.

Duties of Office Bearers:

1. President: Presides over meetings and oversees PTA activities.
2. Vice-President: Assists the President and assumes duties in their absence.
3. Secretary: Maintains records, issues notices, and prepares minutes.
4. Joint Secretary: Assists the Secretary and coordinates activities.
5. Treasurer: Maintains accounts, prepares budgets, and ensures financial transparency.



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6. Members: Participate actively in decision-making and implementation of activities.

Meetings

General Body Meetings (GBM):

At least two per academic year shall be conducted.

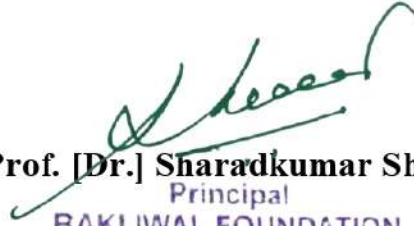
All parents and teachers shall be invited.

Executive Committee Meetings:

Shall be held at least once every quarter.

Date: July 10th, 2023




Prof. [Dr.] Sharadkumar Shah
Principal
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