

# College of Arts, Commerce & Science, Vashi [Affiliated to KKS University & Approved by Govt. of Maharashtra DTE & AICTE]







#### Introduction

Our committee is dedicated to orchestrating an engaging, insightful, and impactful academic event that brings together students, scholars, industry professionals, and thought leaders from various disciplines. As the driving force behind this conference, we aim to create a platform for knowledge exchange, innovation, and collaboration.

The Conference Committee, comprised of dedicated faculty members, experienced organizers, and enthusiastic student volunteers, is committed to ensuring the success of every aspect of the event. From curating high-quality research presentations to organizing stimulating panel discussions and workshops, our goal is to provide a dynamic space for intellectual growth and professional development.

Through meticulous planning and collaboration, we strive to make [Conference Name] an enriching experience for all participants, contributing to the advancement of research, fostering networking opportunities, and promoting multidisciplinary dialogue.

#### Vision

To establish a platform for intellectual exchange, innovation, and collaboration that promotes academic excellence and fosters global connections, ultimately advancing knowledge across disciplines. meet, ideas to

#### Mission

The Conference Committee is committed to:

1] Facilitating Knowledge Sharing: Organizing high-quality conferences that bring together researchers, academics, and professionals to present their work, exchange ideas, and discuss emerging trends in their respective fields.



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- 2] Encouraging Academic and Professional Growth: Creating opportunities for participants to enhance their research, presentation, and networking skills, empowering them to excel in their academic and professional endeavors.
- 3] Promoting Collaborative Engagement: Fostering an environment that encourages interdisciplinary dialogue, partnerships, and collaboration between academic institutions, industry leaders, and other stakeholders.
- 4] Enhancing Institutional Prestige: Showcasing the institution as a hub of thought leadership, innovation, and academic rigor, contributing to its reputation within the academic and professional community.

### Goals and Objectives:

- 1] Host an Annual Conference: Organize a flagship conference that features diverse keynote speakers, research presentations, panel discussions, and workshops to encourage active participation and knowledge exchange.
- 2] Encourage Student and Faculty Participation: Ensure that students and faculty from various disciplines actively engage in the conference, presenting their research and learning from experts in the field.
- 3] Attract National and International Speakers: Invite distinguished professionals and scholars from both national and international contexts to share insights, expand the discourse, and offer diverse perspectives.
- 4] Promote Research and Innovation: Provide a platform where cutting-edge research and innovative ideas are presented, debated, and developed further through discussions and feedback.
- 5] Facilitate Networking Opportunities: Create spaces and events for conference participants to interact with peers, industry professionals, and academics, building connections that can lead to future collaboration.



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- 6] Foster Multidisciplinary Learning: Encourage participation from various fields of study, facilitating cross-disciplinary conversations and exposing participants to a broad range of ideas and perspectives.
- 7] Enhance Professional Skills: Through workshops, training sessions, and interactive forums, help participants develop essential skills such as public speaking, research communication, and critical thinking.
- 8] Ensure Smooth Event Execution: Meticulously plan and execute the logistics of the conference, ensuring a seamless and enriching experience for all attendees, speakers, and partners.
- 9] Expand Institutional Outreach and Partnerships: Use the conference as a vehicle for establishing lasting partnerships with academic institutions, industries, and professional bodies, both regionally and globally.

### **Quality Policies**

Here are some quality policies that Conference Committee has been implemented to ensure the successful planning and execution of an international conference:

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Committee

#### 1. Commitment to Excellence:

The Conference Committee is committed to organizing high-quality conferences by ensuring effective planning, efficient management, and the delivery of a superior attendee experience. The committee will strive for excellence in all aspects, from content selection to logistical arrangements.



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#### 2. Stakeholder Satisfaction:

The committee prioritizes the satisfaction of all stakeholders, including attendees, speakers, sponsors, and exhibitors. Feedback will be actively sought and incorporated to continuously improve the quality of future conferences.

## 3. Professionalism and Transparency:

All conference activities will be conducted with the highest level of professionalism and transparency. Clear communication, ethical behavior, and integrity will guide all decisions and interactions with stakeholders.

## 4. Content Relevance and Quality:

The committee will ensure that conference sessions, presentations, and workshops reflect current trends, emerging research, and industry best practices. The selection process for speakers and topics will be rigorous, focusing on quality and relevance to the conference theme.

#### 5. Continuous Improvement:

The Conference Committee is committed to continuous improvement. Lessons learned from each event will be documented, reviewed, and implemented to improve the planning and delivery of subsequent conferences.

# 6. Efficient Use of Resources:

The committee will manage financial, human, and technical resources efficiently to ensure that the conference is organized within budget while maximizing the quality of the experience for participants.

### 7. Inclusivity and Diversity:

The committee is committed to promoting inclusivity and diversity in conference participation. This includes ensuring a diverse lineup of speakers, topics, and



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attendees, while providing equal opportunities for all, regardless of gender, race, ethnicity, or background.

### 8. Timely Communication:

All communication with participants, speakers, and sponsors will be clear, accurate, and timely. The committee will maintain a structured timeline to ensure that all milestones are met and that stakeholders are kept informed throughout the process.

#### 9. Risk Management:

The committee will identify, assess, and mitigate potential risks associated with the conference. This includes contingency planning for logistical issues, speaker cancellations, and unforeseen events to ensure a smooth and successful event.

#### 10. Sustainability:

The committee will adopt environmentally sustainable practices during the conference. This includes reducing waste, minimizing energy use, and promoting digital solutions to reduce the environmental footprint of the event.

#### 11. Data Privacy and Security:

The committee will ensure the secure handling of personal and financial information of attendees, speakers, and other stakeholders in compliance with applicable data protection laws and policies.

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Date: 12.12.2024

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Prof. [Dr.] Sharadkumar Shah

Lead

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