



**BAKLIWAL FOUNDATION**  
**College of Arts, Commerce & Science, Vashi**  
[Affiliated to KKS University & Approved by GoM, DTE, MS, AICTE, Delhi]  
ISO 9001:2015 Certified Institution • College Code: 5053



# **Bakliwal Foundation**

## **College of Arts, Commerce & Science, Vashi**



**BFCACS - SWYAM Policy**  
**2024 - 2025**



## 1] Definitions

1. ‘Course’ shall mean a paper which is taught for at least one semester as a part of a subject.
2. “**MOOCs**”: Massive Open Online Courses (MOOCs) are such online courses which are developed and made available on the SWAYAM platform of Government of India.
3. ‘MOOCs Guidelines’ shall mean guidelines on online learning issued by the MHRD vide its orders dated 11th March 2016 and subsequent addendums issued by the MHRD.

## 2] Opting and Learning Facilitating Centre

1. The online learning courses available on the SWAYAM Platform will be considered for credit transfer.
2. The SPOC of **BFCACS** in June and November every year shall notify the list of the online learning courses eligible for credit transfer in the forthcoming Semester.
3. The **BFCACS** shall ensure no overlap of SWAYAM-NPTEL MOOC exams with that of the BFCACS mid-semester/internal exam and end-semester/external exam.
4. Any student will be permitted to opt for only up to 20% of the total courses being offered in a particular program in a semester through the online learning courses provided through SWAYAM platform.
5. Students opting for an online course shall be required to register for the MOOCs for that course/paper through SWAYAM-NPTEL Local Chapter and it will be mandatory for her/him to share necessary information with the college/institute and potential employer.



6. While allowing the online learning courses offered by SWAYAM, BFCACS shall provide free and adequate physical facilities like laboratories, computer facilities, library, etc. essential for pursuing the courses.
7. BFCACS designate a Single Point of Contact (SPOC), Mentor/facilitator to guide the students throughout the course and to facilitate/conduct the lab/practical sessions/examinations.

### **3. Credit Mobility for MOOCS**

1. BFCACS shall give the equivalent credit weightage to the students for the credits earned through online learning courses through SWAYAM platform in the credit plan of the program.
2. Credit transfer policy will be applicable to –
  - A] All UG programs offered by the BFCACS that follow CBCS pattern.
  - B] Capability Enhancement Courses, Skill Enhancement Courses, Elective Courses, Elective Courses (Intra/Inter).
3. For research projects in all disciplines credit transfer facility through SWAYAM MOOCs should be encouraged by research supervisor for internal assessment. Such courses ought to be domain/subject specific. The PhD students are required to opt for MOOCs through the SWAYAM Local Chapter of the Research Centre only.

### **4. Procedure for Credit Transfer**

The procedure for transferring credits from SWAYAM-NPTEL MOOC courses is as follows.

- i. During the current semester, the candidate while filling up her/his exam form will have to submit an undertaking for credit transfer forwarded through SPOC and Co-Ordinator / Head of the Department of the college. In this case the student need not appear for BFCACS exam for the exempted course.
- ii. The Local chapter (College) will intimate the exam section about the completion of a course by a letter from the SPOC and Principal of the college



along with the certificates of completion and the list of students, who have passed MOOC courses in the current semester.

#### **SWAYAM-NPTEL Course Durations and Credit Equivalence**

| <b>Sr. No.</b> | <b>Course Duration</b> | <b>Credit Equivalence for Transfer of Credits</b> |
|----------------|------------------------|---------------------------------------------------|
| 01             | 4 Weeks                | ½ Credit                                          |
| 02             | 8 Weeks                | 3 Credits                                         |
| 03             | 12 weeks               | 4 Credits                                         |

#### **Grading System for SWAYAM-NPTEL Courses**

| <b>Sr. No.</b> | <b>Final Score on the SWAYAM-NPTEL Certificate</b> | <b>Grade awarded</b> |
|----------------|----------------------------------------------------|----------------------|
| 01             | 90% and above                                      | O                    |
| 02             | From 80% to 89%                                    | A+                   |
| 03             | From 70% to 79%                                    | A                    |
| 04             | From 60% to 69%                                    | B+                   |
| 05             | From 50% to 59%                                    | B                    |
| 06             | From 40% to 49%                                    | C                    |

iii. If a 4 credit course is not available as per the choice of the student then he/she can opt for a 3 credit course that is available and 1 credit will have to be acquired through continues internal evaluation through a mentor.

iv. If a 3 credit course is not available as per the choice of the student then he/she can opt for a 2 credit course that is available and 1 credit will have to be acquired through continuous internal evaluation through a mentor.

v. Students who have qualified in the proctored examinations conducted by the SWAYAM - NPTEL and apply for credit transfer as specified are exempted from appearing in the continuous and semester and evaluations (internal as well as external for the specified equivalent credit course only) conducted by the university.



If a student opts for additional MOOC course above 20%, it will be considered as add-on credit and will be reflected on the marks sheet but will not be taken into account for tabulating CGPA.

In case of delay in SWAYAM results, the university will re-issue the marks sheet for such students.

### 5. Anticipatory Measures

- i. The existing university level CBCS credit transfer committee shall resolve any issues that may arise in the implementation of this ordinance from time to time.
- ii. The university shall review its credit transfer policy in the light of periodic changes brought by UGC, SWAYAM, NPTEL and state government through the existing university level CBCS credit transfer committee.

#### Swayam Credit Transfer Committee

| Sr. No. | Name of Faculty            | Designation      |
|---------|----------------------------|------------------|
| 01      | Dr. Sharadkumar Shah       | Principal        |
| 02      | /Prof. Rani D'Souza        | MOOC Coordinator |
| 03      | /Prof. Kavita Kushwaha     | Exam-in-Charge   |
| 04      | /Prof. Kavithaselvi Thever | DSW              |
| 05      | /Prof. Pooja Gajra         | Member 1         |
| 06      | /Prof. Savita Chandekar    | Member 2         |
| 07      | Prof. Sandip Borgaonkar    | Member 3         |

**Date: 10.06.2024**



**DR. Sharadkumar Shah**  
Principal